

# **WABASH CARNEGIE PUBLIC LIBRARY BOARD OF TRUSTEES**

Meeting of Tuesday, February 17, 2015

The Board of Trustees of the Wabash Carnegie Public Library met in regular session at 5:30 p.m. on Tuesday, February 17th, 2015 in the library board room. Notice was posted of this meeting pursuant to Indiana Code Sec. 5-14-1.5-5(a) (b).

Members present were Nancy Bell, presiding; Bill Stouffer; Pam Campbell; Katie Beauchamp (via phone); Shirley Walter, Also present were Ware Wimberly, Director; and Pat Brubaker, Circulation Assistant. Charles Miller and Jeff Knee were excused.

## **CALL TO ORDER**

Nancy Bell opened the meeting at 5:30 p.m.

**PRESENTATION-** Michael Kinder & Sons- Due to absences, this presentation was postponed until the March 17th meeting.

## **CENSUS AGENDA**

The Consensus agenda was presented.

Approval of January 20, 2015 minutes (both regular meeting and Board of Finance meeting)

Financial Report

January Payroll

February Claims

A question was raised by Shirley Walters about a purchase from Staples along with fee for recycling an electronic item at the Waste Management. Ware will check on the recycling item fee at the Waste Management. Staples had better availability and/or price than INDOFF per the item purchased through Staples.

**Action:** It was moved by Bill Stouffer, seconded by Shirley Walter that the agenda be passed. Motion passed. Katie Beauchamp abstained from the motion.

## **COMMITTEE REPORT**

- Bill Stouffer reported that the construction on the pool is coming along nicely. There was an update on the Stellar Grant. The Stellar Grant cannot be used for the all- inclusive playground. Funds are being sought to pay for this.

## **NEW BUSINESS**

- Non-resident fees- Presently the non-resident fee is \$75.00. Due to the library's operating expenditure per capita amount going up to \$78.52, the non-resident fee for individuals (or Household) would have to go up to \$78.52 or above due to State Standards/laws (IC 36-12-2-25). It was recommended by Ware to increase this fee to \$80.00 beginning on March 1<sup>st</sup>, 2015 meet or be above the Operating Expenditure per capita.

The proposed changes for Senior Citizen non-resident card and ones for 6 months and 3 months respectfully were as follows:

	Annual	6 Months	3 Months
Household	\$80	\$60	\$40
Senior Citizen	\$70	\$55	\$40

The Board discussed the proposed changes.

**Action:** Shirley Walter moved that the non-resident cards fees be changed per recommendations by Ware to begin on March 1<sup>st</sup>, 2015. Bill Stouffer seconded. The motion passed.

## **DIRECTOR'S REPORT/ADMINISTRATIVE UPDATE**

- Closings: The Board and Ware discussed factors per consideration before closing the library. Ware explains he factors in closings by other entities such as schools, travel advisory warning levels by the Indiana Department of Homeland Security, and the Weather Channel. Consideration of whether the Wabash County Courthouse is open or closed due to its proximity was a factor agreed upon as crucial element by the Board. Ware will proceed accordingly following the Board's discussion.
- Update per Patrick Hess concerning the Archives: Ware gave a report from Patrick Hess and his associate Ryan Reynolds per e-mail and phone conversation. Per research by Ryan Reynolds, any possible transaction with the Library and Museum over the Archives would be exempt from the Indiana Code provisions regulating the sale of property by government entities. Without an accredited appraisal of the Archives dollar value, Patrick Hess was not sure what would be an appropriate dollar amount for any future transactions. It was something the Board would have to come to a consensus per an amount it felt was appropriate. The Board discussed this a bit but decided it was better to wait until the March meeting before making any definite dollar amount per transfer. Once a transfer amount is determined, the Board will ask Patrick Hess to send a letter to the museum with our request.
- Dormant Account: A donation of \$2.00 was placed in the First Merchants Bank account #9000736683 so it is no longer dormant.

- Nancy Snyder/April Nicely- Nancy Snyder will be retiring in December. She will need to be honored. Nancy has been with the library since 1984. It is anticipated that April will be retiring at the same time. Both Nancy and April will need to be honored. Further discussion will occur in the coming months.
- Appropriations for prizes/giveaways: The Board and Ware discussed non-tax funds available to use by the library to cover the expenses for the Summer Children's Reading Program prizes. It was decided to use the E. Pearson Gift Fund for this summer while looking at other means in the coming years.
- Archival Questions: The Board discussed some project ideas as outlined in the Library's Archivist report. There was confusion about the project ideas proposed by Heather. It was general consensus that the library should put a hold on these projects until a future date.
- Withdrawal of books: Ware presented 6 donated books that have not been checked out for a number of years (over five) for possible withdraw from collection. The Board reviewed recommendations by Ware for some to be retained while the others to be withdrawn.

## **ADJOURNMENT**

**Action:** It was moved by Bill Stouffer and seconded by Pam Campbell to adjourn the meeting at 6:10 p.m. Motion passed.

Respectfully Submitted,

Pat Brubaker, Circulation Assistant

&

Ware W. Wimberly III, Director