

WABASH CARNEGIE PUBLIC LIBRARY BOARD OF TRUSTEES

Meeting of Tuesday, June 16, 2015

The Board of Trustees of the Wabash Carnegie Public Library met in regular session at 5:30 p.m. on Tuesday, June 16, 2015 in the library board room. Notice was posted of this meeting pursuant to Indiana Code Sec. 5-14-1.5-5(a)(b).

Members present were Charles Miller, presiding; Jeff Knee, Bill Stouffer; Pam Campbell; Nancy Bell; Katie Beauchamp. Not present, but excused was Shirley Walter. Also present were Ware Wimberly, Director. Jeff Knee opened the meeting at 5:35 p.m.

CENSENSUS AGENDA

The Consensus Agenda was presented.

Approval of May 19th, 2015, minutes

Financial Report

May Payroll

June Claims

Action: It was moved by Pam Campbell; seconded by Nancy Bell that the agenda be passed. Motion passed.

COMMITTEE REPORT

The City Pool has re-opened and is being well used.

NEW BUSINESS

- Library copier formally in the Archive - With the transfer of the Archives back to the Museum, the library had a copier that it no longer needs and doesn't have room for. The library has an offer from the Mississinewa (1812) Battlefield Society Inc. for a payment/donation of \$100.00. If the copier goes to a non for profit (501) organization in Indiana then all that is required is approval by the Board (motion). Ware did inquire with Laura Helms per 85 Hope if there might be interest but had not heard back from them. It was asked if F.I.S.H. was contacted also. Ware had not contacted F.I.S.H. Board discussed.

Action: Nancy Bell moved to accept the donation of \$100.00 for the library copier from the Mississinewa (1812) Battlefield Society based in Marion, IN; Jeff Knee seconded. Motion passed.

- Notary Policy: A draft of a notary policy was presented but Ware asked if it could be postponed until July. There are questions per the policy that he feels unanswered and he needs to address.

Action: Pam Campbell moved to table the notary policy; Bill Stouffer seconded; Motion passed.

- Transfer Operating to LIRF: Per the 2015 Budget, the library must transfer \$90,000 to LIRF from Operating. In the past, the library has transferred half or \$45,000 half-way through the year and the remainder at the end of the year. Per the 2015 budget, it is recommended that \$45,000 (of the \$90,000) be transferred from Operating to LIRF.

Action: Bill Stouffer made a motion to transfer \$45,000 from Operating to LIRF per the 2015 Budget; Katie Beauchamp seconded. Motion passed.

DIRECTOR'S REPORT/ADMINISTRATIVE UPDATES

- Conference call with Zech Oberlin and discussion – The Board heard from Zech Oberlin (Michael Kinder & Sons) about additional findings per field investigation in preparation for the work this Fall. Findings from the field investigation on June 4th resulted in some additional recommendations from Michael Kinder & Sons including re-grading the 1970s addition to improve flashing and install additional waterproofing. Installing a dewatering system in the 1903 part due to high ground water levels was also recommended. The Board discussed this after the teleconference. Concerns were raised about is all this too much and is the scope of what is proposed by Michael Kinder & Sons beyond meeting what is needed. Ware was asked to compile an inventory of the moisture problems as soon as possible for the Board.
- Patron Dispute – There is a current dispute per unreturned library items on a patron's card stemming from 2009. The patron's card has since expired and replacement charges are left over that have not been paid for. There has been correspondence through e-mail and a 3rd party between the library and the patron about the disputed item (patron insists were never checked out). The items were checked out on the patron's card. The Board discussed the issue and Ware will keep the Board informed.
- July 30th, Heroes and Villains' Party – Request that staff be allowed to dress in superhero theme costume on the 30th of July as part of Teen program. Agreeable to Board.
- Polly Howell will be back on Friday and we are looking forward to her return. Ware will confer with Polly and Laura Beutler about unreturned ILL concerns.

ADJOURNMENT

Action: It was moved by Bill Stouffer and seconded by Nancy Bell to adjourn the meeting at 6:45 p.m. Motion passed.
Respectfully Submitted,

Ware W. Wimberly III
Director

