

WABASH CARNEGIE PUBLIC LIBRARY BOARD OF TRUSTEES

Meeting of Tuesday, March 17, 2015

The Board of Trustees of the Wabash Carnegie Public Library met in regular session at 5:30 on Tuesday, January 20, 2015 in the library board room. Notice was posted of this meeting pursuant to Indiana Code Sec. 5-14-1.5-5(a) (b).

Members present were Charles Miller, presiding; Nancy Bell; Bill Stouffer; Pam Campbell; Katie Beauchamp; Jeff Knee. Also present were Ware Wimberly, Director; Pat Brubaker, Circulation Assistant; Zech Oberlin (Michael Kinder & Sons) and McKenzi Klemann, reporter from the Plain Dealer. Shirley Walter was excused.

CALL TO ORDER

Jeff Knee called the meeting to order at 5:30 p.m.

PRESENTATION- Michael Kinder & Sons- Zech Oberlin (Michael Kinder & Sons) presented an update on the saturation issue at the library. No ground thaw water has come through into the building. When observed, there were no leakage problems due to rain. There are a couple of vents that were not flashed properly. There are only a few locations where this exists. There are some locations on horizontal ledges where the limestone has held water, so that algae had been permitted to grow. Kinder & Sons will put in galvanized steel or copper flashings to kick out the water as it comes down the limestone. Stainless steel flashings are also an option. Around the copper dome, there had been some flashings that had been covered up. Therefore, there is leakage. Zech would replace with a one piece scupper. Zech would eliminate the drainage on the loading deck. Sealing can be done around the stone throughout the building, but it is only a five year water reducing agent. There are a couple of windows in the front of the building that are leaking. Flashing can be applied to those windows, also. The repairs would be a two part system- one for the top of the building, one for the bottom. There would also be some detailing roof work needed, but a completely new roof is not needed. Very little interior work will need to be done, so daily library activities would not be disrupted. The entire project should take approximately two to three months. There is a cost difference between copper and steel. Zech will provide a quote on copper and steel and also samples of the flashings.

CENSENSUS AGENDA

The Consensus agenda was presented.
Approval of February 17, 2015 minutes
Financial Report
February Payroll
March Claims

Action: It was moved by Pam Campbell and seconded by Katie Beauchamp to approve the Consensus Agenda. Motion passed

COMMITTEE REPORT

- Bill Stouffer reported that the construction on the pool is coming along nicely. Bill was not able to attend the meeting due to illness.

NEW BUSINESS

- Library's Borrower's Policy- The Board reviewed a revised and updated Library Borrower's Policy. Because the State of Indiana will only allow a one year individual non-resident card, Wabash Carnegie Library has set, according to the State's statute (IC 36-12-2-25), a flat one year fee of \$80.00 for an individual non-resident fee for the year of 2015 at the February meeting. Ware will send individual letters explaining the new fee schedule to those who now hold family cards or senior cards (will no longer be options). It was agreed that a resident card will expire after two years, instead of four. With the non-resident card, a student who attends a school in the library district (City of Wabash) can get a card at a discounted or at no charge per this Indiana State statute. This exception also includes teachers who teach at schools inside the library district (City of Wabash). The library does not currently charge anything for teachers that fit this condition. The Board discussed the option for such as Student. It was agreed to charge a student who attends a school in the library district (City of Wabash) half the set fee (\$80.00). The Board will revisit the student and teacher exceptions to the non-resident cards at the beginning of the next school year.

Action: A motion was made by Bill Stouffer to offer a non-resident student [(attends a school in the library district (City of Wabash))] fee for \$40.00. It was seconded by Katie Beauchamp. The motion passed.

DIRECTOR'S REPORT/ADMINISTRATIVE UPDATE

- Archives- The Board discussed a proposed counter offer to the Museum to return ownership of the Archives for the Museum with rent of space and some other purchases as the basis for monetary amount (\$31,298 as of March 2015). It was decided that rent and the freezer price should be the basics of any financial compensation for ownership to return to Museum.

Action: Bill Stouffer moved to ask for those prices with the understanding that genealogy/non-archival materials be kept. Pam Campbell seconded. The motion passed.

- Roof- Per past Director's reports, the current roof is ten years old and was put on by CMS roofing.

- Pat Brubaker's mom donation- Ware recommends a donation of \$60. from the library in honor of Priscilla Hicks (Pat Brubaker's mother) to the Ilsley Public Library in Middlebury, Vermont. Funds can come from the E. Pearson Fund.
- American Eagle- Consensus to have American Eagle continue the mowing and landscaping services.
- Records- The Board agree with the need per storage with the financial records. It will be doubled checked but it is believed that financial records have to be kept for a seven years at a minimum.
- YMCA corporate rate- The Board did not want to pursue a YMCA corporate rate for staff.
- Safe Place- The Board agreed to have the library sign up as Safe Place in partnership with the Youth Institute of Huntington County to become one of the Safe Place locations in our county.
- Nancy Snyder- The library will continue to explore options for honoring Nancy when she retires.
- Bank Rates- Ware brought quotes on savings and CDs from local banks. The Board will study those rates and discuss at April meeting.
- Indiana Library Federation Membership-The federation does advocacy at a state level. We are not a member of this association. Ware would like to see us become members. It costs \$461. for membership. It was decided Ware should have the library become a member.
- MJV Cleaning Service- We have had problems with the satisfaction of the work they have been doing. If this does not improve, Ware will bring suggestions for changes at the next meeting.
- Vacation- Ware will be on vacation from April 3rd-April 9th. The Board Meeting will be changed until April 21st.
- Polly Howell - Polly will be going on maternity leave next week. During her 12 week leave, Beverly Burns and Abby Stefanatos will pick up the additional hours.

ADJOURNMENT

Action: It was moved by Bill Stouffer and seconded by Nancy Bell to adjourn the meeting at 7:15 pm, motion passed.

Respectfully Submitted,
Pat Brubaker, Circulation Assistant

&

Ware W. Wimberly III
Director