

WABASH CARNEGIE PUBLIC LIBRARY BOARD OF TRUSTEES
Meeting of Tuesday September 15, 2015

The Board of Trustees of the Wabash Carnegie Public Library met in regular session at 5:30 on Tuesday, September 15, 2015 in the library board room. Notice was posted of this meeting pursuant to Indiana Code Sec. 5-14-1.5-5(a) (b).

Members present were Charles Miller, presiding; Shirley Walter; Bill Stouffer; Katie Beauchamp; Jeff Knee. Also present were Ware Wimberly, Director; and Pat Brubaker, Circulation Assistant. Tricia Falder and Nancy Bell were excused. Charlie Miller opened the meeting at 5:50 p.m.

OLD BUSINESS

Invited Bids

Received bids for masonry work and roofing work were opened (at 6:00 p.m.)

The library received the following bids:

Atlas- \$23, 451 (masonry work only, no roofing)
Midwest Caulking- \$23, 948 (masonry work only)
CMS- \$9, 810 (roofing only)
Dahm Brothers- \$10, 930 (roofing only)
Fort Wayne Roofing and Sheet Metal- \$15,000 (roofing only)

Bill Stouffer asked for a recipe for the grout from each of the companies.

Zech Oberlin from Michael Kinder & Sons will scope out the lowest two bidders (Atlas and CMS). Unless a problem is found, it is anticipated that the lowest bid for the masonry and the lowest bid for the roofing will be accepted.

CENSENSUS AGENDA

The Consensus Agenda was presented. Ware explained what the checks for Motion Picture Licensing, Banned Books Celebration week, American Eagle and the prorated MJV group were for.

Approval of August 18th, 2015 minutes
Financial Report
August Payroll
September Claims

Action: It was moved by Bill Stouffer and seconded by Shirley Walter to accept the agenda.
Motion passed

COMMITTEE REPORT

- Bill Stouffer reported that the Park Board met September 9th. Todd Titus will be retiring. Bill Gerding was granted a beer license for the Chili cook off. The minister at W.C. Mills has left, so the church will no longer be actively functioning at W.C. Mills.

PRESIDENT'S REPORT

- A director's evaluation needs to be done. Ware Wimberly will be looking for past evaluation forms that can be used.

DIRECTOR'S REPORT/ADMINISTRATIVE UPDATE

- Update per hiring new Youth Services Librarian-Ware has interviewed Laura Beutler and Polly Howell for the position. It will be a very difficult decision to make. Ware would like to have made the decision by the end of September.
- Celebration for Nancy's retirement- April Nicely and Ware are working on a celebration. Possible honors might be an open house for the community to thank Nancy for her service; a private event honoring her with the Board, staff members, etc.; a thank you from the mayor; and a Sagamore of the Wabash award.
- Paintings- Davisson-A thank you to Bill Stouffer for obtaining the two newest Davisson paintings. New framing will be looked into. A guide or brochure about the nine Davisson paintings the library owns is something that needs to be created.
- Internship- Bailey Hobbs will be the new intern for the library from Heartland Career Center. She will be working with Rachel and Polly with library publicity, marketing and programming. The internship would last for 9 weeks, and there would be no additional cost to the library for this internship.
- Cleaning Change Update-Betty Temple will begin cleaning the library on September 21st. Her cleaners will begin cleaning before the library staff leave at 8:00 p.m. (library closes at 8:00 Monday through Thursday). This way the staff can communicate with the cleaners about any concerns they might have with the cleaning.
- Wall Sound in staff room/Paint the Walls- There is a crackling sound coming from the walls. It could be from the water in the plaster and walls. One can still see the water stains coming down from the wall. There will be reengineering of the downspouts done, so after that is finished, painting can be done.
- Polaris Upgrade- The library completed the Polaris upgrade, and a workshop on INSPIRE as planned for Monday, September 14th. The upgrade went smoothly and the library was able to open at 2:00 p.m. rather than the announced 3:00 that day which was good.

- The renewal for the current library employee group health insurance is upcoming. It was agreed for Ware to get some comparative estimates with the renewed plan offered by Anthem through INGUARD.
- Weeds are growing up through the ballasts in the back entrance. Power washing needs to be done around the back door entrance. Bill Stouffer suggested that we use a cleaning company that is experienced in working with limestone.
- Ware suggested the library become a member of Wabash Marketplace. It would be a way to support the community. The cost is \$250. The Board members did not see any benefit from belonging to this organization. It will be revisited in the future.
- Bill Stouffer asked that two dead trees across the street in the vacant lot be removed and replaced, and two Bradford pear trees by the library front entrance be replaced by slower growing trees, perhaps by Japanese maples. The two across the street should be replaced immediately. Hoffman's can do this work. In the Spring, the pear trees can be replaced by Sean Unger.

ADJOURNMENT

Action: It was moved by Bill Stouffer and seconded by Katie Beauchamp to adjourn the meeting at 6:38 pm, motion passed.

Respectfully Submitted,

Pat Brubaker, Circulation Assistant